

Constitution of the South Seas Society, Singapore

(Revised, 1976)

Chapter I — Name and Place of Business

The Society shall be known as the South Seas Society, Singapore. Its place of business shall be at 16-M Air View Towers, River Valley Road, Singapore 9. Address for postal correspondence shall be P. O. Box 709, Singapore.

Chapter II — Objects

Its objects are to study the academic and cultural aspects of the territories located in the "South Seas" (Nanyang) area and:—

1. (a) to publish journals;
(b) to publish research papers;
(c) to publish books;
(d) to organise library, museum, research project or institute.
2. (a) to establish technical service departments; to serve as consultants and advisers, upon requests, for commerce, industry, agriculture, mining, etc. regarding research projects which fall within the field of the Society's objectives;
(d) to undertake other academic and cultural projects which fall within the objectives of the Society.

Chapter III — Membership and Dues, etc.

1. Anybody who has made some study of the academic and cultural problems of the "South Seas" (Nanyang) region, or who is interested in the Society's work and undertakes to support its activities, can apply to become an *Ordinary Member*. There is no condition as regards race, religion or sex, only that the applicant must be at least 21 years old. Application should be proposed by one member of the Society and seconded by another, before it can be approved by the Council.
2. There is no entrance fee. The annual subscription of S\$15 for each member should be paid within four weeks after the membership has been approved, failing which the membership may be annulled by the Council.
3. Any person living abroad who has a special interest in the Society can be elected as a *Corresponding Member* on the proposal of one member of the Society and seconded by another, and approved by the Council.
4. Any person who supports, and continues to support, the Society can be elected by the Council as a *Supporting Member*.
5. Any member who pays a subscription of S\$200 in one lump sum can, with the approval of the Council, become a *Life Member*.
6. There is no limit to the number of members in the Society.

Chapter IV — Rights and Duties of Members

1. Every Ordinary Member shall pay an annual subscription of S\$15 failing which the membership may be suspended or terminated by the Council.
2. Only members who are residents in Singapore enjoy the right of electing the Council-

lors or being elected Councillor.

3. All members are expected to contribute academic papers for the Society with a view to publication.
4. The Society may request its Corresponding Members to undertake research projects and contribute to its publications.
5. Corresponding Members, Supporting Members and Life Members do not have to pay annual subscription.
6. All members are entitled to receive one copy of the periodicals published by the Society, and to purchase the Society's publications at a special price.
7. No member is allowed to use the name of the Society for purposes not connected with the activities of the Society.
8. Any member found to be doing something considered improper in regard to the objective and good name of the Society can be expelled provided it has been so recommended by the Council and approved by the general meeting.

Chapter V — General Meeting

1. The annual general meeting will be held in April. At other times a general meeting must be called by the Chairman on request in writing of fifteen or more members, or may be called at any time by order of the Council.
2. The Chairman of the general meeting shall be the Chairman of the Society.
3. At least one week's notice shall be given of an annual general meeting and at least four days' notice of any other general meeting. The following items shall be considered at the annual general meeting:—
 - (a) the report of the Council
 - (b) the report of accounts of the previous year
 - (c) the election of office bearers for those whose term of office had expired.
4. Quorum of the annual general meeting is one-fifth of the total number of members resident in Singapore. In the event of there being no quorum, the meeting shall be adjourned to another day in the following week at a place and time to be appointed, and should the number then present be insufficient to form a quorum, those present shall be considered a quorum, but they shall have no power to alter, amend or make additions to any of the existing rules.

Chapter VI — Organisation and Management

1. A Council of eleven members shall be elected by ballot at the annual general meeting. Each Councillor's term shall be of two years, and is eligible for re-election. The Councillors must be resident in Singapore.
2. The following procedure shall be followed in the election of Councillors:—
 - (a) Every member of the Society resident in Singapore shall be entitled to propose not more than five nominees for election to the Council.
 - (b) The proposer must first obtain from his nominees their agreement to serve on the Council when elected.
 - (c) The secretariat shall, on receiving the nominations, arrange for election by ballot to be held.
 - (d) The nominating and balloting of Councillors shall take place not less than two weeks before the annual general meeting.
3. From amongst the Councillors, the following officers are to be elected:—
 - One Chairman;

One Vice-chairman;
One Hon. Treasurer;
One Hon. Assistant Treasurer;
One Hon. Secretary;
One Hon. Assistant Secretary;
Five Ordinary Councillors.

4. The Council may organise the following sub-committees, namely Editorial and Research, each to be headed by a Sub-committee Chairman. The working rules governing the Sub-committees are to be drafted by the relevant Sub-committees for the approval of the Council.
5. The Executive Committee of the Council shall consist of the following:—
 - Chairman;
 - Vice-chairman;
 - Hon. Treasurer;
 - Hon. Assistant Treasurer;
 - Hon. Secretary;
 - Hon. Assistant Secretary;
 - Chairmen of the Sub-committees.
6. In every Council or Executive Committee meeting, decisions of the previous meeting must be reported for confirmation.
7. Persons who have contributed considerably to the cause of the Society may, on the recommendation of the Council, become Honorary Chairman or Honorary Councillor of the Society. The Honorary Chairman or Honorary Councillor may attend all meetings of the Society.

Chapter VII — Working Rules

1. The highest authority of the Society is vested in the general meeting of members which can amend the constitution, approve budgets and acquire properties. The business of the Society shall be managed by the Council.
2. The Chairman of the Society shall represent the Society and manage the business of the Society which includes the management of properties, signing the cheques, employing clerks or servants and fixing their remuneration.
3. The Vice-chairman shall assist the Chairman in managing the Society's business, and act for the Chairman in case of the latter's absence, and sign the cheques.
4. The Hon. Treasurer and the Hon. Assistant Treasurer, under the supervision of the Chairman, are to handle all cash and accounts, to sign cheques, and to prepare annual account report for the Council to submit to the Auditor for audit.
5. The Hon. Secretary and the Hon. Assistant Secretary, under the supervision of the Chairman, are to handle the correspondence and other business of the Society.
6. Any expenditure exceeding S\$1,000 must be approved or confirmed by the Council, and the purpose of the expenditure noted.
7. The Society's bank cheques must bear either two of the following three signatories: the Chairman, the Vice-chairman and the Hon. Treasurer.

Chapter VIII — Expenditure and Income

Recurrent expenditure and printing of journals/books are normally met from membership subscriptions and special donations. Expenditures for building premises, library or museum, as well as other equipment, must be met from special funds designated for the purpose.

Chapter IX — Trustees

If the Society at any time acquires any immovable property, such property shall be vested in Trustees subject to a declaration of trust. Any trustee may at any time resign his trusteeship. If a trustee dies or becomes a lunatic or of unsound mind or moves permanently or is absent from the Republic of Singapore for a period of one year, he shall be deemed to have resigned his trusteeship. If a trustee is guilty of misconduct of such a kind as to render it undesirable that he continue as a trustee, a general meeting may remove him from his trusteeship. Vacancies in the trusteeship may be filled at a general meeting, but the number shall not be greater than five or less than two. Notice of any proposal to remove a trustee from his trusteeship or to appoint a new trustee to fill a vacancy must be given by affixing in the premises of the Society a document containing such proposal at least two weeks before the meeting at which the proposal is to be discussed. The result of such meeting shall then be notified to the Registrar of Societies for approval.

Chapter X — Publications

1. The Society shall publish a journal each year, the contents of which shall include the following:—

Research papers contributed by members;
Report of the Society;
Name lists of the Council, Sub-committees and Members;
Audited report of accounts.

2. Each contributor of articles to the journal shall be entitled to ten copies of the journal which contains the article.

Chapter XI — Visitors and Guests

Residents in Singapore may be admitted into the premises of the Society but they shall not be admitted to the privileges of the Society nor shall they be admitted into the premises more than six times in any year. These visits are to be confined to not more than once in 14 days.

A Visitor's Book shall be kept, in which shall be entered the names of all visitors and guests, together with the signatures of the members nominating them and the dates of their visits. No person shall be a visitor or guest till his name has been entered in this book.

Chapter XII — Prohibitions

1. Gambling of any kind such as the playing of paikow or mahjong, whether for stakes or not, are forbidden on the Society's premises. The introduction of materials for gambling or opium smoking and of bad characters into the premises is prohibited.
2. The funds of the Society shall not be used to pay the fines of members who have been convicted in court.
3. The Society shall not attempt to restrict or in any other manner interfere with trade or prices or engage in any trade union activity.
4. The Society shall not hold any lottery, whether confined to its members or not, in the name of the Society or its office-bearers, committee members, or members.
5. The Society shall not indulge in any political activity or allow its funds and/or premises to be used for political purposes.

Chapter XIII — Amendment to Constitution

No alterations or additions to the constitution shall be made except at a general

meeting, and they shall not come into force without the prior sanction of the Registrar of Societies.

Chapter XIV — Interpretation

In the event of any question or matter arising out of any point which is not expressly provided for in the constitution, the Council shall have the power to use their own discretion.

Chapter XV — Dissolution

1. The Society shall not be dissolved, except with the consent of not less than $\frac{3}{5}$ of the members of the Society expressed, either in person or by proxy, at a general meeting convened for the purpose, or by postal vote.
2. In the event of the Society being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Society shall be fully discharged, and the remaining funds will be divided equally amongst the members.
3. Notice of dissolution shall be given within 14 days of the dissolution to the Registrar of Societies.

南洋學會章程(一九七六年修訂)

第一章 定名與會址

本會定名為新加坡南洋學會

本會會址設在新加坡里峇峇里路風景樓十六號M

16M Air View Towers, River Valley Road, Singapore 9.

本會通訊處為新加坡郵政信箱七〇九號

P. O. Box 709 Singapore

第二章 宗旨

本會以研究與發揚南洋文化學術為宗旨，所擬辦之事業如下：

- 1 甲、發行學報，乙、出版專著，丙、編印叢書，丁、設立圖書館，文物館及研究所。
- 2 甲、設立社會服務部，對工商學及農礦各界之諮詢或委託調查研究事項，得酌情答覆或代辦，乙、其他有關文化事業，得按經濟能力及情勢之需要辦理之。

第三章 會員與會費

- 1 凡對南洋文化學術研究有心得或對本會事業深具熱誠為精神或物質上之贊助者，不分性別種族及宗教，惟須年齡在廿一歲以上，由會員一人之提議與一人之附議，經理事會通過後，均得為本會「普通會員」。
- 2 本會不收入會費，但於被選取為會員後，應於四星期內繳交當年會費壹拾伍元正，逾期不繳者，理事會得取消其會員資格。
- 3 凡遠居異國而對本會事業有特別興趣與熱誠者，由本會理事一人之提議及一人之附議，經理事會通過後，得聘為本會「特約會員」。
- 4 凡捐助及繼續不斷捐助本會者，經理事會通過後，得為本會「贊助會員」。
- 5 凡一次繳交會費貳佰元者，經理事會通過後，得為本會「永久會員」。
- 6 本會會員之名額無限制。

第四章 會員之權利與義務

本會會員有下列之權利及義務：

- 1 每年應繳納會費十五元，至於未繳納會費之會員，理事會得取消或停止其會員資格。
- 2 凡居留新加坡之會員，均有選舉權及被選舉權。
- 3 會員有撰寫學術論文，及翻譯學術著作充實本學會學報或專刊之義務。
- 4 特約會員有受委調查或辦理本會所委託之事務，與著譯論文之義務。
- 5 特約會員，贊助會員，永久會員皆不必繳納會費。
- 6 凡屬本會會員，皆有獲得本會贈送定期刊物一份，及特價購買本會各種出版物

之權利。

7 本會會員不得利用本會名義作本會事業以外之活動。

8 本會會員有違背本會宗旨，或妨碍本會名譽之言論行動者，經理事會議決提出會員大會通過後，即令其退會。

第五章 會員大會

- 1 常年會員大會定於每年第四月內舉行一次，其日期由理事會議定公佈之。如遇特別事故，或會員十五人之聯名申請者，理事會得召集臨時會員大會。
- 2 會員大會開會時由會長充任主席。
- 3 常年會員大會之舉行須於一星期前通告各會員，若舉行臨時會員大會，亦須於四日前通告各會員，常年會員大會之議程應包括下列各項：（申）常年會務報告，（乙）一年來財政報告（收支實況）。本會每兩年選舉一次，如遇選舉年，同時票選下屆理事。
- 4 會員大會須有常駐新加坡會員全數五分之一出席為法定人數，開會時如不足法定人數，則應延會至來週之同一日，時間地點另定，屆時若仍不足法定人數，則出席人數不論多寡即可作為已達法定人數，依時開會，惟該次會議，對於現行會章及各項章則，一概無權加以增刪修改。

第六章 組織與行政

- 1 本會由會員大會票選十一人為理事，任期二年，連選得連任之。惟當選之理事，必須常駐新加坡者。
- 2 理事之產生採取候選人提名制度，其辦法：
 - （a）每一會員可提不超過五名之理事候選人；
 - （b）提名理事候選人時必須先得被提名者之同意；
 - （c）秘書處負責整理理事候選人名單，以供投票之用。
 - （d）理事之提名及票選，應在會員大會不超過兩星期之前舉行。
- 3 理事會互選會長一人，副會長一人，財政一人，副財政一人，秘書一人，副秘書一人，普通理事五人。
- 4 理事會附設編輯及研究小組委員會，各設主任一人。各小組委員會辦事細則，由各該小組委員會另定，提交理事會通過之。
- 5 本會正副會長，正副財政，正副秘書及各小組委員會主任，合組常務理事會。
- 6 理事會或常務理事會開會時，應由主席將上次議案提交覆准。
- 7 凡德高望重之士，對本會事業有重大貢獻者，經理事會通過後，得聘為本會「名譽會長」，或「名譽理事」，名譽會長及名譽理事，均可列席本會一切會議。

第七章 職權

- 1 本會最高機構為會員大會，有修訂會章，審核預決算，及建置產業之權。閉會後，由理事會執行議決案。
- 2 會長對外代表本會，對內主持一切會務，並保管一切財物，簽署銀行支票，聘任書記或僱員辦理日常事務，及酌定其薪給。
- 3 副會長襄助會長主特會務，遇會長缺席時代行職務，並簽署銀行支票。
- 4 正副財政承正副會長意旨，掌管本會款項，銀行出入賬目，並簽署支票。（每

年年終本會收支賬目，由理事會送交會計師審核，以昭信用）。

5 正副秘書掌理本會文件，及協助正副會長辦理會內事務。

6 本會動支款項在千元以上者，應提出理由，經理事會通過或追認，方為有效。

7 本會簽發銀行支票，應有正或副會長及正財政三人中任何二人之連署，方生效力。

第八章 經費

本會以會員會費、特別捐收入為經常費及各種刊物之印刷費。至建置會所，圖書館，及文物館等建築費及設備費，則另募基金，以資應用。

第九章 信託人

本會如置有不動產，則該產業須交由信託人管理，惟信託人須簽訂受託書方可。任何信託人均可隨時辭職，如有逝世或患神經病或長期遷離本邦逾一年之久者，則將被認為經已辭職。如信託人因行為不檢以致不適繼續任本會信託人之職則本會得召開會員大會，由大會將其信託人地位取消，然後另選他人以承其缺。信託人名額不得超過五名，惟不得少過兩名。

召開會員大會以便討論辭退某信託人而另委他人以承其缺之提議，須於大會召開前兩星期揭示於會所之內俾眾週知。大會議決後須將決案呈報社團註冊官請其批准。

第十章 刊物

1 本會每年至少出版學報一期，刊載會員學術論文，會務報告，職員名單，會員錄，以及經會計師審核之財政報告。

2 學報稿件經編輯委員會審定發表後，暫以該期學報十份為酬。

第十一章 來訪賓客

住新加坡之居民可到本會為來訪賓客，惟不得享受本會各項權利，亦不得於一年之內到本會六次以上，且於任何十四日內僅得來訪一次。

本會須備來賓登記簿一冊，所有來訪賓客之姓名及來訪日期皆須登記簿內，而介紹人亦須簽名冊上，如姓名尚未填入簿內則無論何人不得到本會為來訪賓客。

第十二章 禁例

1 任何方式之賭博如玩牌九，打麻將等類，不論有賭注與否，概不得在本會所內進行。至於賭具鴉片烟具與不正當人物亦在禁止之例。

2 本會公款不得用以繳付任何會員受法庭處罰之款。

3 本會不得圖謀限制工商業或物價，或以任何其他方式加以干預，亦不得從事任何職工會活動。

4 本會不得用本會名義或本會職員，理事會，會員等名義開設彩票，無論彩票是否僅限於會員購買，一律均在禁止之例。

5 本會不得參與政治，亦不得將公款或會所供作政治用途。

第十三章 會章修改

本會章程所載各條，如非經會員大會決定，概不得增刪修改，且於未經社團註冊官批准前不得施行。

第十四章 會章解釋

如遇問題發生而本章程又無明文規定其處置辦法時，則理事會有權裁奪斷定之。

第十五章 解散

1 本會如欲解散，須以召開特別會員大會由會員親自出席或託人代表出席，或寄郵等方式，由全體會員人數最少五份之三表決贊同方可進行。

2 本會如依照上述／項規定解散時，則本會一切合法債務須全數付清，餘款則以下列方式處置之：由會員均分之。

3 解散後須於十四日內具函向社團註冊官報告。